

Virtual Town Hall



Tearin Up My Data: Tracking Synchronous and Asynchronous Services

October 2, 2020

Recordings and Notes Housed at
<https://xcalibur.freshdesk.com/support/solutions>



The Xcalibur Team



**Tricia
Brainard**
Director of
Research and
Evaluation



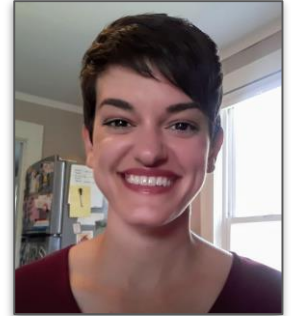
**Jim
Brown**
President



**Julie
Jaramillo**
Director of
Data and
Analytics



**Curt
Reese**
Chief
Technology
Officer

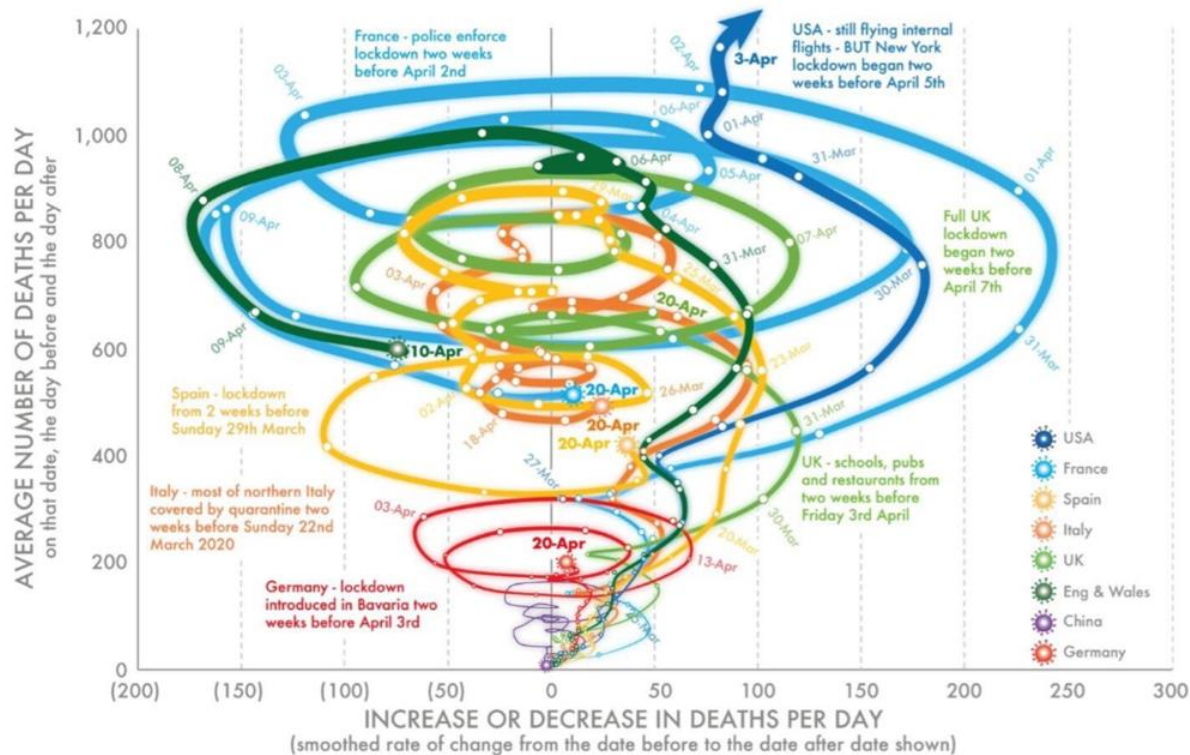


**Allie
Sheldon**
Data Analyst



Xcalibur fosters understanding using data among educational professionals to empower students in becoming college and career ready.

Data Disasters: Tornado Graph?



DannyDorling.org. Illustration by Kirsten McClure @orpheuscat

Nuts and Bolts

- As you enter, you will be muted.
- Please remain on mute until you are ready to speak.
- If you have access to a camera, please turn it on. We want to see your smiling faces!
- Don't forget about the chat features of Zoom. You can send private messages to other members of the meeting, or you can send group messages.

Purpose

Discussion: Engage in topics that affect all of us while not declaring what is right or wrong. The community will share ideas and ways to work through problems in data collection and SCRIBE utilization.

SCRIBE Snippet: Provide a quick tip for using SCRIBE that is connected to the discussion topic.

Discussion

What are synchronous and asynchronous services?

- Synchronous - everyone participating in service at the same time
 - ex - office hours, live workshop
- Asynchronous - people can participate on their own time
 - ex - recorded video about FAFSA, online tutoring



Discussion Questions

Break Out Rooms (10 minutes)

- Will your grant track synchronous vs. asynchronous services?
- How will your grant use the service timing category data?
- What do you hope to learn from this data?

Share out to the whole group (5 minutes)



SCRIBE Snippet: Service Timing

[SCRIBE Home](#) > **Add Service**

Choose the high-level categories for this Service. The service will be further defined based on the categories you choose.

Service Type Category: *

<input type="radio"/> Tutoring/homework assistance	Tutoring and homework assistance for students
<input type="radio"/> Support Services	Activity that enhances student learning. Intervention classes, test prep, credit recovery, Odyssey, E2020, READ 180, ACHIEVE 3000, and other approved GUNM reading intervention curriculum. Sat. ,before,during or after school prep for SAT,ACT or other exam.
<input type="radio"/> Rigorous academic curricula	Rigorous academic curricula
<input type="radio"/> Comprehensive mentoring	One-on-one instructional, personal and/or professional activities with student
<input checked="" type="radio"/> Financial aid counseling/advising	Financial aid counseling/advising
<input type="radio"/> Counseling/advising/academic planning/career counseling	Personal, academic, college and career
<input type="radio"/> College Exposure - College visit/college student shadowing	Student visits for academic information and/or student spends time with a college student and learns about college life
<input type="radio"/> Career Exposure - Job site visit/job shadowing	Student visits for information about a field of work and/or student spends time with a professional and learns about job activities and required skills
<input type="radio"/> Summer programs	
<input type="radio"/> Educational field trips	
<input type="radio"/> Workshops	College preparation, study skill, career, or other
<input type="radio"/> Family Events	Social activities for parents and students. Includes sporting events, picnics, award banquets and other

Service Delivery Category: *

<input checked="" type="radio"/> Virtual	Virtual delivery remotely or by software service
<input type="radio"/> Real (Not Virtual)	In person or Face-to-Face delivery
<input type="radio"/> Telephonic	Delivery of service remotely over the phone.

Service Timing Category: *

<input type="radio"/> N/A	
<input checked="" type="radio"/> Other	

[Previous](#) [Next](#) [Cancel](#)

* - Required Field

Step 1: When creating a service, select **Other** for **Service Timing Category**

Service Timing Category: *

<input type="radio"/> N/A	
<input checked="" type="radio"/> Other	

[Previous](#) [Next](#) [Cancel](#)

* - Required Field

SCRIBE Snippet: Service Timing

SCRIBE Home > Add Service

Choose the details for this Service. You can go to the previous screen to change the high-level categories which effect the details displayed here.

Service Type: (Category - Financial aid counseling/advising) *

<input type="radio"/> FAC - Financial Aid Counseling / Advising	Description:
<input type="radio"/> PFC - Parent/Family Financial Aid Counseling	Description:

Service Delivery: (Category - Virtual) *

<input checked="" type="radio"/> Virtual service delivery method	
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Service Timing: (Category - Other) *

<input type="radio"/> Synchronous	
<input type="radio"/> Asynchronous	

Previous Next Cancel

* - Required Field

Step 2: For **Service Timing** select **Synchronous** or **Asynchronous**

Service Timing: (Category - Other) *

<input type="radio"/> Synchronous	
<input type="radio"/> Asynchronous	

Previous Next Cancel

* - Required Field



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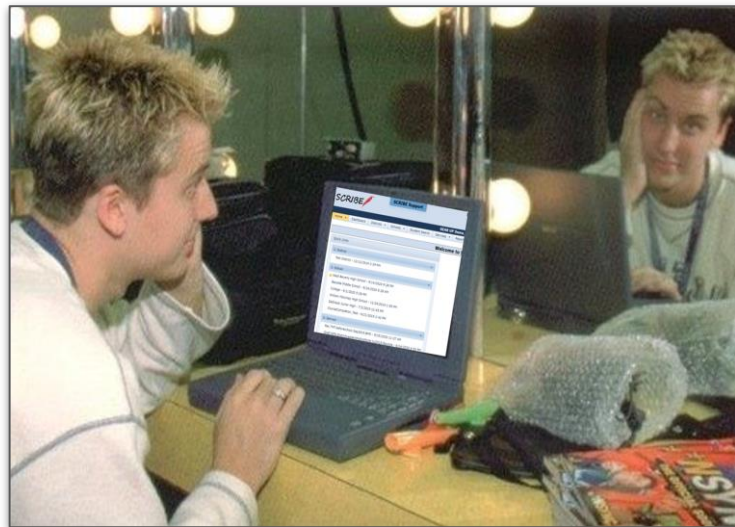
SCRIBE Snippet: Service Timing

- Run a Service List export to see the Service Timing for each service
Reports > Services > Service List Export

	C	D	R	T	
1	ServiceName	SchoolYear	ServiceTimingCategoryName	ServiceTimingName	Se
2	OneT.CAP.Sem1Advising.Sept2019.BMS	2019 - 2020	Other	Asynchronous	
3	OneT.FAC.scholarship.Oct2019.BMS	2019 - 2020	Other	Synchronous	
4	Oct 7th Robotics Club	2019 - 2020	N/A	N/A	
5	OneT.CSS.SyracuseVisit.Apr2020	2019 - 2020	N/A	N/A	
6	OneT.CSV.FSU.Jan2020.WBHS	2019 - 2020	N/A	N/A	

SCRIBE Snippet: Service Timing

- This Service Timing option will **not** show up unless you request it!
- Submit a **Help Desk ticket** to request this to be added to your instance in SCRIBE
- If offering the same service synchronously and asychronously, **create 2 services**
- You **cannot** edit the service timing once a service has been created



Office Hours Update

- Office Hours will be held monthly on the third Wednesday of each month from 11:00 AM - 1:00 PM (eastern).
- The first session of Office Hours will be on October 21.
- To register for Office Hours, go to www.Xcalibur.com and click on Events.
 - Click on the event for Office Hours.
 - Click the link for registration.
 - Complete the registration.
- You will receive a standing calendar invite with the Zoom invite for the third Wednesday of each month.
- If you will not be attending, you can delete the specific occurrence from your calendar.



Submitting a Topic



Topics for discussion and the SCRIBE snippet come from our community. Use the link below to submit a discussion topic and/or a SCRIBE snippet topic for an upcoming town hall.

<https://tinyurl.com/TownHallTopicSubmission>

Resources

- Town Hall video recording & powerpoint on the Help Desk

[Town Halls folder](#)

- [SCRIBE Help Desk](#)
- [Xcalibur Events](#)
- [Event: Office Hours](#)



Xcalibur fosters understanding using data among educational professionals to empower students in becoming college and career ready.

A screenshot of the SCRIBE Help Desk web application. The interface has a light blue header with the "SCRIBE" logo (a red pen icon) and the text "SCRIBE Help Desk". Below the header is a dark blue navigation bar with white text links: "Home", "Solutions", "Forums", and "Tickets". The "Home" link is highlighted with a yellow background. Below the navigation bar is a white section titled "How can we help you today?". It contains a search input field with the placeholder text "Enter your search term here..." and a blue "SEARCH" button. Below this is a white section titled "Knowledge base". Underneath, there is a yellow horizontal bar, followed by the title "Town Halls" and a sub-header "Town Halls (3)". A list of three items follows, each with a book icon and text: "Attachments - June 5, 2020", "Summer-y Reports - July 10, 2020", and "Enrollment - August 7, 2020".

Thank you for attending!

- Next Town Hall: Friday, November 6th at 2pm (eastern time)
- <https://tinyurl.com/TownHallTopicSubmission>

Julie Jaramillo

jjaramillo@xcalibur.com



Allie Sheldon

asheldon@xcalibur.com

