Virtual Town Hall

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Tearin Up My Data: Tracking Synchronous and Asynchronous Services

October 2, 2020

The Xcalibur Team

Tricia Brainard
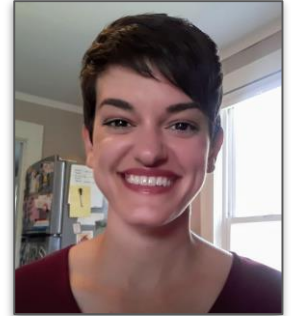Director of Research and Evaluation

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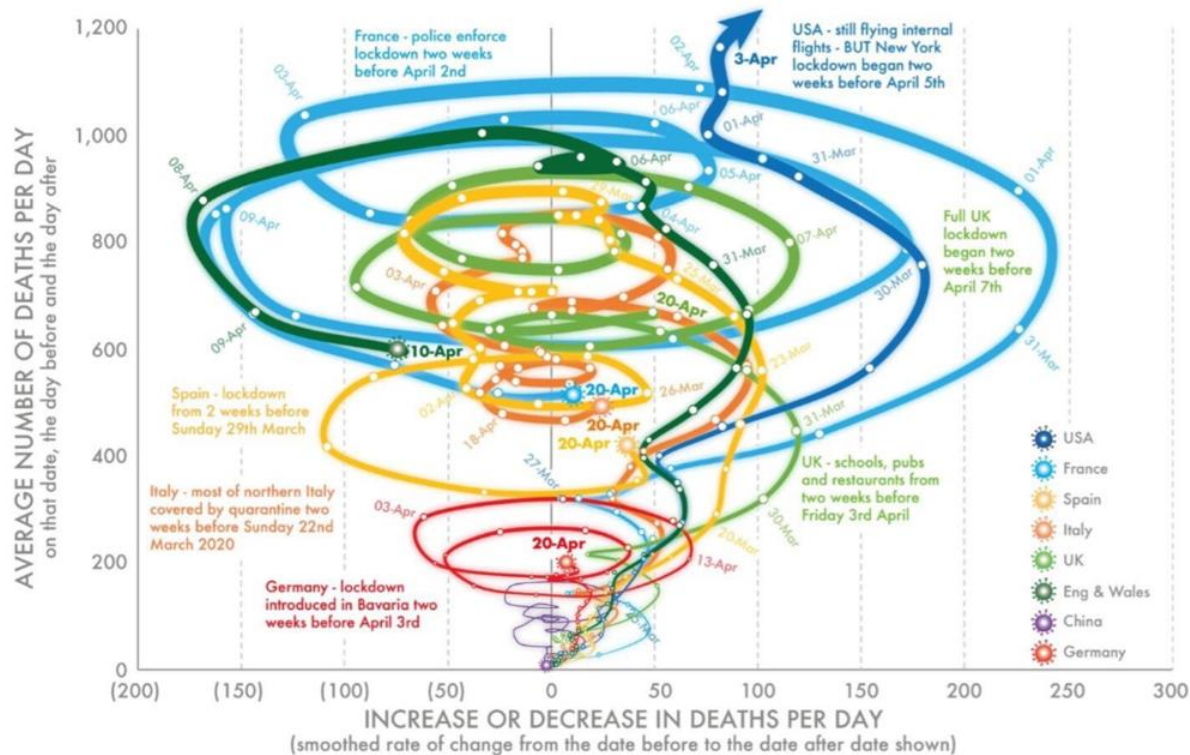
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Chief Technology Officer

Allie Sheldon
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Data Disasters: Tornado Graph?

DannyDorling.org. Illustration by Kirsten McClure @orpheuscat

Nuts and Bolts

- As you enter, you will be muted.
- Please remain on mute until you are ready to speak.
- If you have access to a camera, please turn it on. We want to see your smiling faces!
- Don't forget about the chat features of Zoom. You can send private messages to other members of the meeting, or you can send group messages.

Purpose

Discussion: Engage in topics that affect all of us while not declaring what is right or wrong. The community will share ideas and ways to work through problems in data collection and SCRIBE utilization.

SCRIBE Snippet: Provide a quick tip for using SCRIBE that is connected to the discussion topic.

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Discussion

What are synchronous and asynchronous services?

- Synchronous - everyone participating in service at the same time

  - ex - office hours, live workshop

- Asynchronous - people can participate on their own time

  - ex - recorded video about FAFSA, online tutoring

Poll!

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Discussion Questions

Break Out Rooms (10 minutes)

- Will your grant track synchronous vs. asynchronous services?

- How will your grant use the service timing category data?

- What do you hope to learn from this data?

Share out to the whole group (5 minutes)

SCRIBE Snippet: Service Timing

Step 1: When creating a service, select **Other** for **Service Timing Category**

SCRIBE Snippet: Service Timing

Step 2: For **Service Timing** select **Synchronous** or **Asynchronous**

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SCRIBE Snippet: Service Timing

- Run a Service List export to see the Service Timing for each service
  Reports > Services > Service List Export

	C	D	R	T	Se
1	ServiceName	SchoolYear	ServiceTimingCategoryName	ServiceTimingName	
2	OneT.CAP.Sem1Advising.Sept2019.BMS	2019 - 2020	Other	Asynchronous	
3	OneT.FAC.scholarship.Oct2019.BMS	2019 - 2020	Other	Synchronous	
4	Oct 7th Robotics Club	2019 - 2020	N/A	N/A	
5	OneT.CSS.SyracuseVisit.Apr2020	2019 - 2020	N/A	N/A	
6	OneT.CSV.FSU.Jan2020.WBHS	2019 - 2020	N/A	N/A	

SCRIBE Snippet: Service Timing

- This Service Timing option will **not** show up unless you request it!

- Submit a **Help Desk ticket** to request this to be added to your instance in SCRIBE

- If offering the same service synchronoysly and asyanachronously, **create 2 services**

- You **cannot** edit the service timing once a service has been created
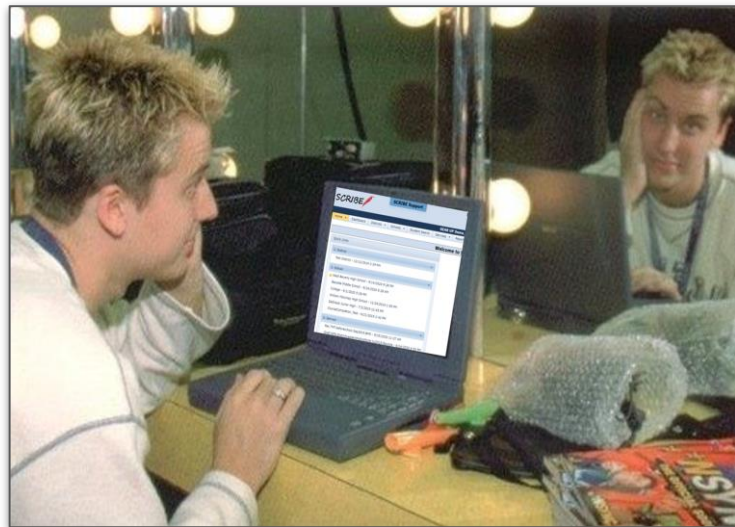
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Office Hours Update

- Office Hours will be held monthly on the third Wednesday of each month from 11:00 AM - 1:00 PM (eastern).
- The first session of Office Hours will be on October 21.
- To register for Office Hours, go to www.Xcalibur.com and click on Events.
  - Click on the event for Office Hours.
  - Click the link for registration.
  - Complete the registration.
- You will receive a standing calendar invite with the Zoom invite for the third Wednesday of each month.
- If you will not be attending, you can delete the specific occurence from your calendar.

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Submitting a Topic

Topics for discussion and the SCRIBE snippet come from our community.
Use the link below to submit a discussion topic and/or a SCRIBE snippet topic for an upcoming town hall.

https://tinyurl.com/TownHallTopicSubmission

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Resources

- Town Hall video recording & powerpoint on the Help Desk

  Town Halls folder

- SCRIBE Help Desk

- Xcalibur Events

- Event: Office Hours

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Thank you for attending!

- Next Town Hall: Friday, November 6th at 2pm (eastern time)

- https://tinyurl.com/TownHallTopicSubmission

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