Virtual Town Hall

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APR: **A**wesome **P**roductive **R**eports!

March 5, 2021

Recordings and Notes Housed at
https://xcalibur.freshdesk.com/support/solutions

Nuts and Bolts

- As you enter, you will be muted.
- Please remain on mute until you are ready to speak.
- If you have access to a camera, please turn it on. We want to see your smiling faces!
- Don't forget about the chat features of Zoom. You can send private messages to other members of the meeting, or you can send group messages.

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Purpose

Discussion: Engage in topics that affect all of us while not declaring what is right or wrong. The community will share ideas and ways to work through problems in data collection and SCRIBE utilization.

SCRIBE Snippet: Provide a quick tip for using SCRIBE that is connected to the discussion topic.

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The Xcalibur Team
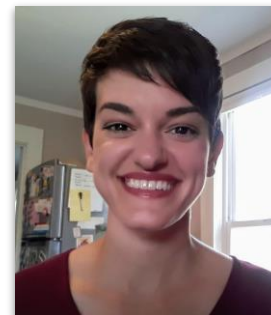
Tricia Brainard
Director of Research and Evaluation

Jim Brown
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Julie Jaramillo
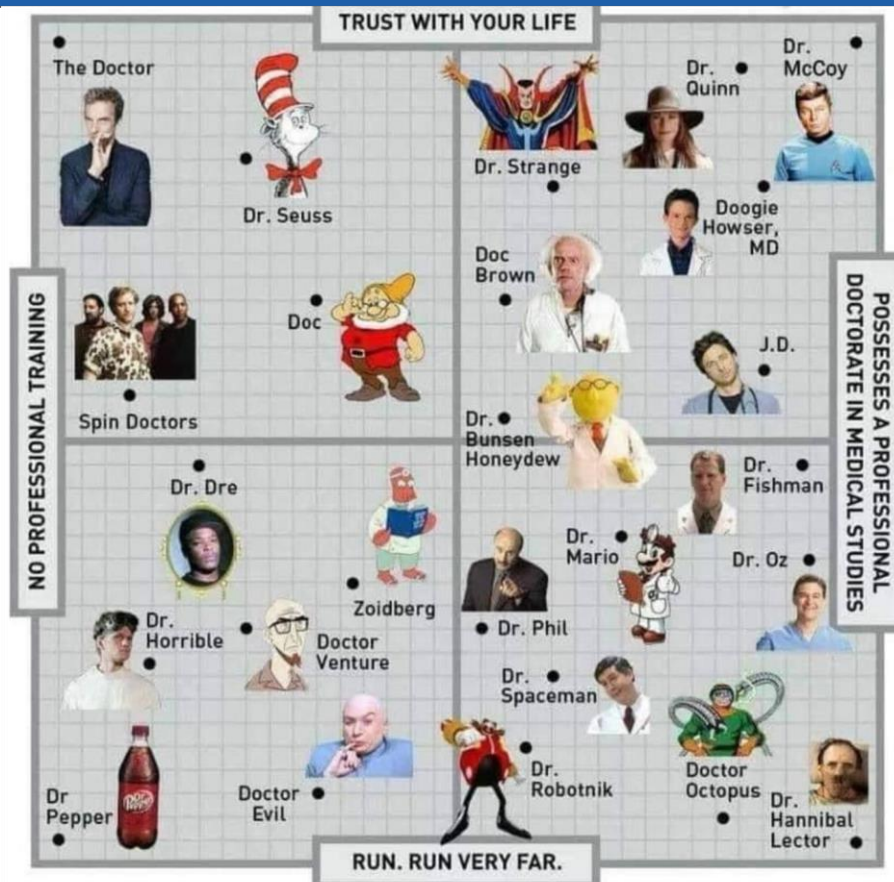Director of Data and Analytics

Curt Reese
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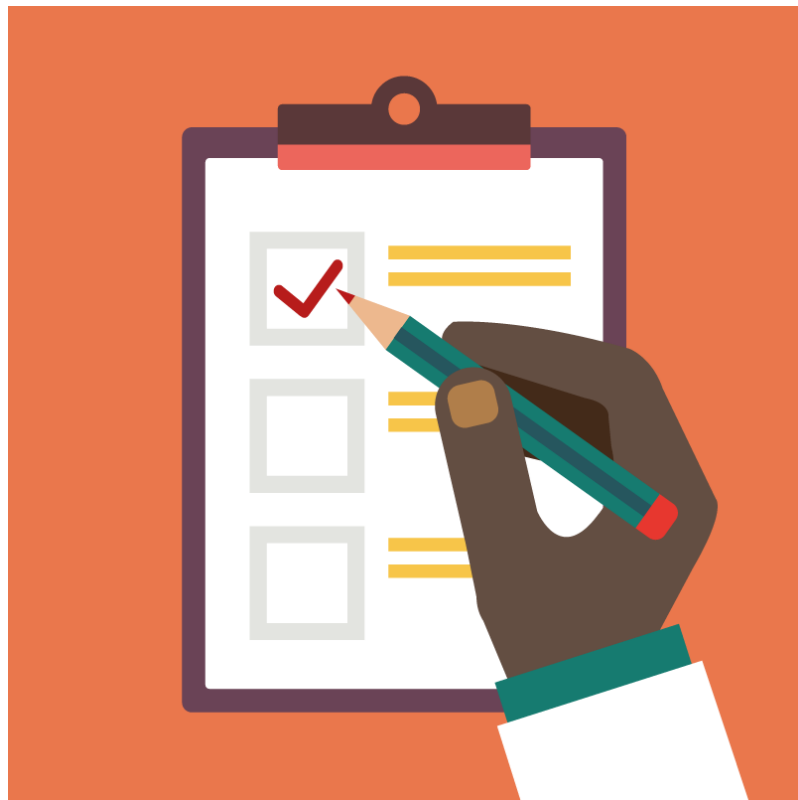
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Should You Trust That Doctor?

Agenda

✓ Data Disaster

● SCRIBE Snippet

● Discussion

● Updates

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APR Context

- The current form is the same as the 2020 APR and can be accessed at https://www2.ed.gov/programs/gearup/performance.html .
- Last year, the APR version was presented as a stop gap that would be used for one year.
- The form expires in August, 2022.
- Just like last year, NCCEP negotiated with the U.S. Department of Education to provide grants flexibility in reporting.

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Flexibility from ED

- Review the document from NCCEP outlining the response status for the APR questions.

2021 GEAR UP APR: Mandatory vs. Flexible Questions

Background

This document will briefly summarize the conclusions agreed upon by the U.S. Department of Education (ED) and NCCEP as to the treatment of individual questions contained in the 2021 GEAR UP Annual Performance Report (APR). Each of the APR sections and question numbers are listed below, along with the status assigned to that question, defined as:

- **Mandatory Response:** Your response to the question is required. The question was in a prior year's APR, is a slight variation of prior APR question, or is straightforward enough that it can be completed without undue burden.

- **Optional Response:** Your response is encouraged, but not required. ED is encouraging grantees to respond to their best ability, recognizing that your response may be imperfect. Grantees will also have the option to omit a response. Grantees will not be penalized for partially responding or omitting a response. In some APR tables, specific columns or rows are designated as optional.

- **Omit Response:** Your response is not required. Based on existing GEAR UP data collection and management practices, the question cannot be reliably answered in a timely fashion and ED is not expecting a response. For grantees that do want to provide a response, the web-based system will allow it. Grantees will not be penalized for partially responding or omitting a response.

Response Status of APR Questions

Question	Status	Question	Status	Question	Status
Cover Sheet	Mandatory	Sec. III, 5	Mandatory	Sec. V, 4	Mandatory
Sec. I, (a)	Mandatory	**Sec. III, 6a**	**Mandatory***	**Sec. V, 5**	**Optional/Mandatory***
Sec. I, (b)	Mandatory	Sec. III, 6b	Mandatory	Sec. V, 6	Mandatory
Sec. I, (c)	Mandatory	Sec. III, 6c	Mandatory	**Sec. V, 7**	**Omit***
Sec. I, (d)	Mandatory	**Sec. III, 6d**	**Optional***	**Sec. V, 8**	**Omit***
Sec. I, (e)	Mandatory	Sec. IV, 1	Mandatory	Sec. V, 9	Mandatory
Sec. II, 1	Mandatory	Sec. IV, 2	Mandatory	Sec. V, 10	Mandatory
Sec. II, 2	Mandatory	Sec. IV, 3	Mandatory	Sec. V, 11	Mandatory
Sec. II, 3	Mandatory	Sec. IV, 4	Mandatory	Sec. V, 12	Mandatory
Sec. II, 4	Mandatory	**Sec. IV, 5**	**Mandatory***	**Sec. V, 13**	**Mandatory***
Sec. II, 5	Mandatory	**Sec. IV, 6**	**Mandatory***	Sec. V, 14	Mandatory
Sec. II, 6	Mandatory	Sec. IV, 7	Mandatory	Sec. V, 15	Mandatory
Sec. III, 1	Mandatory	**Sec. IV, 8**	**Mandatory***	Sec. VI, 1	Mandatory
Sec. III, 2	Mandatory	Sec. V, 1	Mandatory	Sec. VI, 2	Mandatory
Sec. III, 3	Mandatory	Sec. V, 2	Mandatory	**Sec. VI, 3**	**Optional***
Sec. III, 4	Mandatory	Sec. V, 3	Mandatory	**Sec. VI, 4**	**Optional/Mandatory***

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SCRIBE Reports

- SCRIBE APR reports were updated on 2/26 to align with the current version of the report.
- Previous versions of SCRIBE APR reports are still available.
- Updated APR backup reports will be available on 3/12.
- SCRIBE APR reports can assist you in completing sections IV, V, and VI of the APR.

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SCRIBE Reports - Accessing Prior Versions

After selecting a version of the Section V or Section VI reports, the Version dropdown allows you to toggle between different versions of the report. Select the desired version of the report. 'GEAR UP - Current' provides the report aligned to the current version of the APR.

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SCRIBE Reports - Section IV

Participants with Limited English Proficiency

In SCRIBE there are two ways to document LEP status: the ESL field and the English Language Proficiency field. Most grants document their data in only the ESL field or only the English Language Proficiency field. Therefore, select the table that aligns with the data collected by your grant.

	Unduplicated Number of GEAR UP Students		
	Is ESL	Unknown ESL	No ESL
ESL	1960	106	5333

Participants with Individualized Education Programs (IEPs) as Required by the Individuals with Disabilities in Education Act Amendment of 1997 (IDEA)

	With IEP	Unknown IEP	No for IEP
Unduplicated Number of GEAR UP Students	1050	108	6241

Homeless and Foster Care Students

	Unduplicated Number of GEAR UP Students		
	Yes	Unknown Status	No
GEAR UP Students who were identified as homeless	22	7350	27
GEAR UP Students who were in foster care	19	7350	30

Updates to Report

Participants with Limited English Proficiency, Participants with IEPs, and Homeless and Foster Care Students tables have been updated to include all values: Yes, Unknown, and No.

- Use this information as a data quality check.
- If the number of unknowns is high, investigate!

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SCRIBE Reports - Section V

FAFSA Completion

FAFSA completion is based on the FAFSA submission date in SCRIBE. Note students with a FAFSA submission date after June 30th of the selected school year are not included in this table.

Total Unduplicated Number of 12th Grade GEAR UP Student Served During the Reporting Period	Total Unduplicated Number of 12th Grade GEAR UP Students who Completed the FAFSA by June 30th of the reporting year	Total Unduplicated Number of GEAR UP Students, FAFSA Data Not Available
1050	231	819

New Table: FAFSA Completion

- The FAFSA Completion table is populated based on students' FAFSA Submission Dates from students' Demographics screens.
- The first column reflects all students with a grade level of 12 for the selected school year.
- The second column reports the number of 12th grade students with a FAFSA Submission Date before June 30th of the school year selected.
- The last column reports all students with not data in the FAFSA Submission Date field.
- Students with a FAFSA date after June 30th are not reported in the 2nd or 3rd columns of the table.

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SCRIBE Reports - Section V

Core Activities Provided to Students

The SCRIBE services table is aligned to the former APR categories reported in the 2019 APR. It is not aligned to the 2020 and 2021 services table. The Department of Education is allowing grants to omit this table, but we suggest providing some feedback regarding services in the narrative of the APR. ED is requesting that grants include the following text in Section I of the APR, "Sec. V, Questions 7 & 8 have been modified from an APR, last used in 2019. Our project did not collect service data using these categories during the 2019-20 Academic Performance period; therefore, we are unable to report this information on this year's APR."

Type of Activity	(a) Unduplicated Number of GEAR UP Students Who Participated in the Activity	(b) Sum Total of Hours that GEAR UP Students Participated in the Activity
Supportive Services	0	0.00
Rigorous academic curricula	0	0.00
Comprehensive mentoring	27	78.25
Financial aid counseling/advising	20	21.33
Counseling/advising/academic planning/career counseling	200	526.67
College visit/college student shadowing	78	546.00
Tutoring/homework assistance	74	191.33
Job site visit/job shadowing	117	282.75
Summer programs	0	0.00
Educational field trips	0	0.00
Workshops	10	15.00
Other (please specify)	0	0.00

No Changes: Core Activities Provided to Students

- Reporting service data (questions 7 & 8) is optional in the current version of the APR.
- However, we suggest reporting service data using the former APR categories in the the narrative in section I or II.
- The service data reflects the work the grant has done and how the grant has supported its students. It's important!

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SCRIBE Reports - Section V

Target Schools Served

Name of School	City	State	Zip Code	Type of School	Grade Levels Served	NCES ID #
Bayside Middle School	test	VA	22222		7, 8	
DeGrassi Junior High	DeGrassi	VA	56321		7, 8	
West Beverly High School	Beverly Hills	VA	90210		9, 10, 11, 12	
William McKinley High School	Fake	VA	87102		9, 10, 11, 12	

Updated Table: Target Schools Served

- The columns have been reordered to align with the current version of the APR.
- Type of School was added to the table.
  - Grants may need to review the values for the Type of School field for each school. The data in this field was not used for anything prior to this version of the APR.
  - In SCRIBE, go to Schools > View All Schools. Click 'View' next to each school to review or edit the data.

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SCRIBE Reports - Section V

Core Activities Provided to Parents, Guardians, and Family Members

Mark	Type of Activity	(a) Unduplicated Number of GEAR UP Students Whose Parents, Guardians, or Family Members Participated in the Activity	(b) Sum Total of Hours that GEAR UP Parents, Guardians, or Family Members Participated in the Activity
X	Workshops on college preparations/financial aid	31	44.25
	Counseling/advising	0	0.00
	College visits	0	0.00
X	Family Events	16	29.00
	Other (please specify)	0	0.00

Updated Table: Core Activities Provided to Parents, Guardians, and Family Members

A new column called 'Mark' was added. When the value in the Unduplicated Number of GEAR UP Students Whose Parents, Guardians, or Family Members Participated in the Activity is greater than zero, an X is reported in the Mark column.

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SCRIBE Reports - Section V

Professional Development Activities Provided to Educators

In the APR prior to 2020, you were expected to report on the unduplicated number of educators participating in GEAR UP professional development activities as a single category, whereas this APR asks you to categorize professional development sub-categories. If you are unable to disaggregate your data by sub-categories, simply enter "GEAR UP-Sponsored Professional Development" in the "type of activity" column and report your total unduplicated headcount.

Type of Activity	Unduplicated Number of Educators
GEAR UP-Sponsored Professional Development	0

Updated Table: Professional Development Activities Provided to Educators
- All service data for educators is reported as GEAR UP-Sponsored Professional Development. The number of hours has been removed to align with the current version of the APR.

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SCRIBE Reports - Section VI

Secondary Course Enrollment

Course Enrollment is based on the Standard Course and the Course Level in SCRIBE. If a course does not have a standard course of Pre-Algebra or Algebra I OR a course level of Advanced Placement, International Baccalaureate, Honors, or College Course/Dual Credit, it will not appear in this table.

Grade student was in when course was taken	Pre-Algebra or equivalent	Algebra I or equivalent	At least one rigorous class (e.g., Advanced Placement, International Baccalaureate Class, Honors Class… etc.)
9	1	4	1
10	27	774	1090
11	0	12	117
12	0	2	28
TOTAL	28	792	1236

Updated Table: Secondary Course Enrollment
- New column: At least one rigorous class
- Xcalibur made the decision to include dual enrollment/credit courses in this category.
- The column reports the number of unique students with enrollment or grades in at least one course with the Course Level set to Honors, Advanced Placement, International Baccalaureate, and College Course.

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SCRIBE Reports - Section VI

Course Completion

Course Completion is based on the Standard Course and the Course Level in SCRIBE. If a course does not have a standard course of Pre-Algebra or Algebra I OR a course level of Advanced Placement, International Baccalaureate, Honors, or College Course/Dual Credit, it will not appear in this table.

Completion is determined by students' grades. The corresponding grade for 'Completion' is set at the grant-level. Contact the Xcalibur team to adjust the threshold for 'Completion'.

Grade Level	Pre-Algebra or equivalent	Algebra I or equivalent	At least one rigorous class (e.g., Advanced Placement, International Baccalaureate Class, Honors Class...etc.).
9	1	3	1
10	13	635	1057
11	0	11	116
12	0	2	25
TOTAL	14	651	1199

Updated Table: Secondary Course Completion

- New column: At least one rigorous class
- Xcalibur made the decision to include dual enrollment/credit courses in this category.
- The column reports the number of unique students with a passing grade in at least one course with the Course Level set to Honors, Advanced Placement, International Baccalaureate, and College Course.
- For those with the credits per term configuration, 'rigorous' courses must be mapped to a standard course to be considered complete unless the grade is stored in the Final term.

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SCRIBE Reports - Section VI

Postsecondary Course Enrollment	
Number of Postsecondary Students Enrolled in Postsecondary	27
Number of Postsecondary Students Enrolled in Non-Credit Bearing Remedial Course	0

New Table: Postsecondary Course Enrollment
- The Number of Postsecondary Students Enrolled in Postsecondary row reports the number of students with the grade level postsecondary, postsecondary-freshman, or postsecondary-sophomore. All students with the aforementioned grade levels are reported in this row.
- The Number of Postsecondary Students Enrollment in Non-Credit Bearing Remedial Courses reports the number of unique students with enrollment or grades in at least one course with the Course Level set to Remedial.

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Educational Progress by GEAR UP Students

The first two columns of this table--Number of Students Proficient or Above on State Assessment for English/Language Arts and Number of Students Proficient or Above on State Assessment for Math--are optional. Therefore, these columns are not included on the current SCRIBE APR reports. The last two columns of this table--Number of Student Taking the PSAT or PLAN by the end of 10th Grade and Number of Students Taking ACT or SAT Exam by the end of 11th Grade--are mandatory. The numbers provided in the table below reflect the number of students with test scores that are mapped to either the PSAT, PLAN, ACT Aspire Standardized Test Type or the SAT or ACT Standardized Test Type.
Note that when students have test scores for a school year in which they do not have enrollment, the grade level tested is unknown. In this situation, the students will not be counted in the table unless they have other standardized test scores for years they are enrolled in SCRIBE that meet the grade level conditions.

Current Grade	Number of Students Taking the PSAT or PLAN by the end of the 10th Grade	Number of Students Taking ACT or SAT Exam by the end of the 11th Grade
7	0	1
8	16	0
9	283	0
10	946	1
11	988	21
12	887	1219
Post-Secondary - Freshman	11	26
TOTAL	**3131**	**1268**

NOTE: Number of enrolled students who have taken Standardized Test but whose grade level when they took the test cannot be determined: 10 students took PSAT or PLAN. and 4 students took ACT or SAT.

New Table: Educational Progress by GEAR UP Students

- This table replaces the Section VI - Student Progress by Standardized Test.
- The table reports the number of students with scores on standardized tests mapped to the following Standardized Test Types:
  - PSAT, PLAN, ACT Aspire
  - ACT or SAT
- Students with test dates during school years without enrollment are reported in the note below the table because the grade level tested cannot be calculated.

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SCRIBE Reports - APR Backup Reports

- APR Backup Reports will be available in SCRIBE on 3/12/2021.
  - Reports > APR Backup Reports
- The APR Backup Reports provide lists of all students that indicate how they are reported in the APR tables.
- Use these reports to check the data to make sure they are behaving as expected.
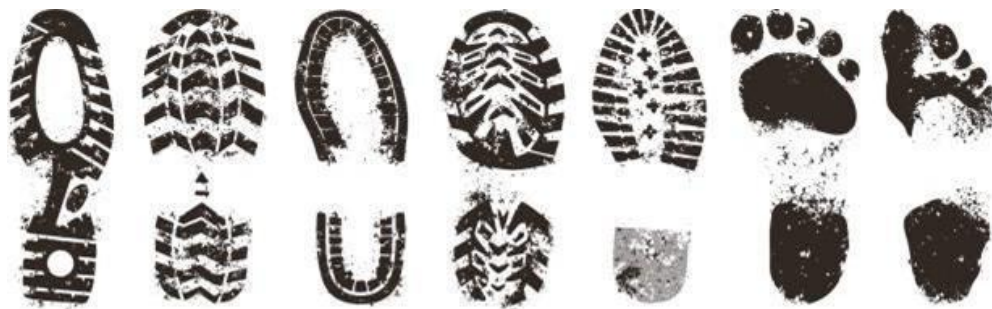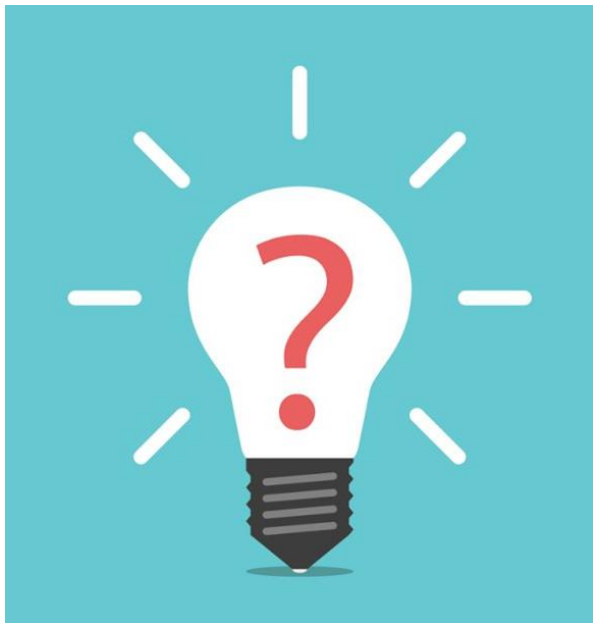
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SCRIBE Reports - APR Review

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SCRIBE Reports - Next Steps

- Investigate zeroes.
- Investigate high numbers of unknowns.
- Verify that courses have the appropriate **Course Level** and **Standard Course**.
- Complete the **School Type** variable.
- Verify that all SAT, ACT, PSAT, ACT Aspire, and Pre-ACT standardized tests are mapped to the appropriate **Standardized Test Type**: ACT or SAT OR PSAT, PLAN, ACT Aspire.
- Use the APR Backup Reports!

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Discussion Questions

- What questions do you have?
- What concerns do you have?

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Office Hours Update

- Monthly on the third Wednesday of each month
- 11:00 AM - 1:00 PM (eastern)
- Register HERE
- You will receive a standing calendar invite with the Zoom invite for the third Wednesday of each month
- If you will not be attending, you can delete the specific occurence from your calendar

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Submitting a Topic

Topics for discussion and the SCRIBE snippet come from our community.
Use the link below to submit a discussion topic and/or a SCRIBE snippet topic for an upcoming town hall.

https://tinyurl.com/TownHallTopicSubmission

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Resources

- Town Hall video recording & powerpoint on the Help Desk

  Town Halls folder

  APR Folder on Help Desk

- SCRIBE Help Desk

- Xcalibur Events

- Office Hours Registration

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Thank you for attending!

- Next Town Hall: Friday, April 2nd at 2:00 PM (Eastern)

- [Register here](#)

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